

PRIVACY POLICY of Casier Group

Update 17/04/2023

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1. YOUR PRIVACY IS IMPORTANT .

Your privacy is important to us. We process your personal data with integrity, legality, accuracy and transparency. In this document, our privacy policy, we explain to you how processing takes place and which personal data are involved. The term processing includes, ~~inter alia~~, collecting, recording, organising, storing, updating, modifying, retrieving, consulting, using, distributing or making available in any way, assembling, combining, archiving or deleting.

We are talking about you as a (future) customer of our company, as a private supplier, as a beneficiary or a person from another organisation in contact with us.

1.1 PRELIMINARY

We advise you to read this document carefully so that you know why and for what purpose we process your personal data. In addition, you will find your rights and how to exercise them.

We may update our privacy policy. The most recent version can be found on the website <https://www.casier.com>. We therefore recommend that you regularly reread our privacy policy.

Should you wish to learn more about privacy laws in Belgium, please visit the website www.gegevensbeschermingsautoriteit.be.

1.2 WHO PROCESSES YOUR DATA? WHO ARE WE?

Operating in Belgium, the Casier Group is a group of companies working closely together to achieve the recycling of ferrous materials, non-ferrous materials and wood waste materials. These materials are purchased from both private individuals and companies.

This privacy policy applies to all companies within the group being:

- Casier Recycling NV, Sint Elooistraat 2 - 8540 Deerlijk Belgium, VAT number BE 0462.169.762
- Waasland Recycling BVBA, Kluizenhof 37, 9170 Sint-Gillis-Waas, VAT number BE 0832.005.127
- Huughe Metalen BVBA, Wiedauwkaai 70/H, 9000 Ghent, VAT number BE 0461.430.681
- Metaalafbraak BVBA, Sint Elooistraat 2 - 8540 Deerlijk Belgium, VAT number BE 0807.353.071
- Algemeen Beheer Casier NV, Sint Elooistraat 2 - 8540 Deerlijk Belgium, VAT number BE 0430.556.571

The aforementioned companies are each responsible for processing your personal data.

When we refer to "We", "Our", "Casier Group" in this policy, we are clearly referring to the group of companies, as explained above.

1.3. HOW CAN YOU REACH US?

If you have any questions about your privacy or if wish to exercise your rights, you can reach us at Sint Elooistraat 2 in 8540 Deerlijk or by e-mail at privacy@casier.com

1.4. CASIER GROUP'S LEAD SUPERVISORY AUTHORITY

For the Casier Group, the Belgian supervisory authority is the lead authority:

Data Protection Authority, Drukpersstraat 35, 1000 Brussels +32 (0)2 274 48 00/
Contact@apd-gba.be

2. YOUR RIGHT TO PRIVACY

You have a lot of rights when processing your personal data. If Casier Group requests your consent, you can withdraw it at any time.

Implementation of your rights in our systems and procedures will take place no later than 30 days after we receive the request. If this deadline cannot be met, we will inform you before the expiry of the original period.

2.1 YOU HAVE ACCESS TO YOUR PERSONAL DATA

You have the right of access to the personal data we process about you, the purpose of the processing, where we obtained the data and who receives the data. You will also learn how long we keep the data and whether we intend to send the data to a country outside the European Union.

You can complete this application free of charge twice a year with an interval of at least 6 months between the two applications. In all other cases, this application will be considered excessive and inconvenient and Casier Group may charge a fee of €150 (excluding 21% VAT) per application.

2.2 YOU CAN HAVE YOUR DATA RECTIFIED/COMPLETED

It may happen that the data we process about you is not or is no longer correct or is incomplete. You can always ask to have the incorrect data rectified or completed with the missing data.

2.3 RIGHT TO ERASURE

If you think ~~that~~ we are processing personal data unlawfully, you can ask to have this personal data erased. This request for erasure of personal data may be refused by Casier Group if justified. Examples of this include the exercise or substantiation of a legal claim or because of a legal obligation to keep certain data.

2.4 RIGHT TO RESTRICTION OF PROCESSING PERSONAL DATA

You can ask us to restrict the processing of your personal data if you suspect that the data is inaccurate or the processing is unlawful. We will comply with this objection unless there are compelling reasons not to do so e.g. to prevent fraud, non-payment.

2.5 RIGHT TO OBJECT

You have the right to object to the processing of your personal data, including profiling. The processing will then be stopped, unless the processing is necessary for compliance with social and fiscal legislation, to protect the interests of a third party or for the establishment, exercise or substantiation of legal claims.

2.6 RIGHT TO DATA PORTABILITY

You can ask us to transfer the personal data you have given to us to a third party.

2.7. RIGHT TO COMPLAIN

If you do not agree with our point of view, you can contact the Belgian Data Protection Authority. You can also file a complaint there. The contact details can be found above in 1.4.

2.8 IDENTIFICATION OF THE APPLICANT

You can exercise your rights by means of a written request to the address Sint Elooistraat 2 - 8540 Deerlijk or via e-mail at privacy@casier.com

Always be as specific as possible. In this way, we process your request correctly.

To prevent someone else from exercising your rights, we want to check your identity as good as possible. Therefore, the application must always be accompanied by a document proving that the identity of the applicant matches your identity. This can be done by attaching a copy of your identity card to the application. ~~Just~~ make sure to black out your passport photo and identity card number to protect your privacy.

If we consider that the document delivered is insufficient proof, we will inform you. We reserve the right not to accept the application until satisfactory proof is delivered.

3. WHY DO WE WANT TO PROCESS YOUR PERSONAL DATA?

3.1. CASIER GROUP MUST COMPLY WITH LEGAL OBLIGATIONS

We are legally obliged to process personal data in some cases. Here we list the most important ones:

- tax law
- commercial law
- rent law
- your identity: for preparation of a waste register (OVAM) and theft prevention (e.g. copper)
- the law of 18 December 2017 WG/FT - money laundering and terrorist financing
- the GDPR legislation
- the possibility exists that we may be forced to disclose personal data to authorities or other third parties. For example, if this is necessary in connection with a legal obligation or in order to perform a task of public interest.

3.2. CASIER GROUP MUST BE ABLE TO PERFORM ITS CONTRACT WITH YOU

As our customer you rely on our services or you purchase our products. To ensure correct execution of our agreement, we need to process and manage these contracts administratively, accounting and operationally.

This also applies if you are a supplier of Casier Group. Even then, we must respect the contract and process and manage these documents administratively, accounting and operationally.

We must also implement the agreements made with you, as a tenant. Therefore, we need to process and manage the rental agreements administratively, accounting and operationally.

3.3. CASIER GROUP HAS YOUR CONSENT

We have your permission to collect your e-ID photo. We store this information to verify your identity in our database when you present yourself to us with your recycling products.

3.4. CASIER GROUP HAS A LEGITIMATE INTEREST

To simplify our administration, we have equipped our weighbridges with ANPR cameras that allow us to automatically link a car license plate to the suppliers of recycling products. This allows us to provide faster service. After registration, we keep the images for a maximum of 7 days.

4. WHAT PERSONAL DATA DO WE PROCESS ABOUT YOU AND FOR WHAT PURPOSES?

4.1. DATA FROM OUR BUSINESS RELATIONS

Our business relations are the companies that buy our products and provide us with services or goods.

Casier Group processes personal data of data subjects working for companies with which business is done. The purpose of this processing is to provide information about products and services and to maintain business relations.

To contact and identify you, for our customer and supplier management, we process the following data: name, first name, address, gender, telephone number, mobile phone number, e-mail address, VAT number, financial data.

4.2. DATA FROM OUR PRIVATE SUPPLIERS

Our private suppliers supply us with recycling products. To identify you as a private supplier, we process the following personal data: name, first name, address, place and date of birth, bank account number, car license plate of your car

To verify our private suppliers, we process the photo that appears on the e-ID.

4.3. DATA FROM OUR TENANTS

Our tenants rent property from Algemeen Beheer Casier. To identify you as a tenant and to communicate with you, we process the following personal data: first name, name, address, telephone and/or mobile phone number, date of birth, family composition and bank account number.

4.4. IMAGES FROM SURVEILLANCE CAMERAS ARE TEMPORARILY STORED

We may use cameras in and around our buildings. When it comes to surveillance cameras, we respect the legal rules. You can identify buildings under camera surveillance by a clearly visible sticker.

Image recordings will be retained for a maximum of 30 days. If the recorded images are useful in proving a crime or nuisance, to prove a damage or identify an offender, witness or victim, the retention period will be extended.

5. ABOUT SHARING AND STORING YOUR PERSONAL DATA

5.1. WITH WHOM DO WE SHARE YOUR PERSONAL DATA?

We will share your data only with those persons who have received our permission and only when they need the data to perform their tasks. These persons will process your data under the same legal basis as we have received it from you.

We use various processors to process personal data. These are our subcontractors who carry out personal data processing on our behalf. Casier Group only works with processors who guarantee the same technical and operational security.

We do not sell, rent or transfer your personal data to third parties for their own use.

We further share your data only if we are required to do so by a law or government order.

5.2. WE DO NOT KEEP YOUR DATA INDEFINITELY

Casier Group uses your personal data with a clear purpose in mind. When this purpose is achieved, the data will be deleted.

The starting point for keeping your personal data is the legal retention period with a minimum of seven years.

We initially keep the personal data of existing customers, suppliers subcontractors for 10 years. Should there have been a new contact during this period, a new 10-year period starts from this contact moment.

We store the car license plates registered through the ANPR cameras on the weighbridge for 7 days.
